

## Post-Completion Optional Practical Training (OPT) Acknowledgement Form

### THE APPLICATION PERIOD: I understand that...

The application can be filed up to 90 days prior to my program completion date and no later than 60 days after my program completion date.

I must file the OPT application with USCIS within 30 days after my OPT I-20 is issued.

### ONCE THE OPT APPLICATION IS APPROVED: I understand that...

I will set up a SEVP Portal Account as soon as I receive the link.

I must submit a copy of my EAD card and offer letter (if available) via F-1 Request Form.

I must engage in job(s) directly related to my major area of study in a full time capacity.

I am not able to start working until my EAD card is in hand.

### DURING OPT PERIOD: I understand that...

I can have up to 90 days of unemployment between the start and end dates on my EAD card.

I am responsible for keeping track of my unemployment time, and I will accrue unemployment time if I delay or fail to report my employment information in my SEVP Portal.

I must report changes of physical address and/or mailing address, and legal name to my international student advisor or via the SEVP portal within 10 days of the change occurring.

I must seek a travel signature on my I-20 before any travel outside the United States.

### AFTER THE OPT PERIOD: I understand that...

I have a 60-day grace period upon the completion of my OPT.

During the grace period, I must prepare to leave the United States, apply for a change of immigration status, or transfer my F-1 status to begin a new academic program.

---

By signing below, I confirm that I understand and agree to comply with the OPT regulations in the bulleted list above. I also acknowledge that I am still in F-1 status under the Northern Virginia Community College and that I must continue to maintain my status.

Student's Name:

NOVA Student ID:

Signature:

Date (mm/dd/yyyy):

---